

Tuition/Fees Payment Preference Form



ALL FAMILIES PLEASE FILL OUT THE TOP PORTION AND SIGN BELOW

Tuition Payer/Responsible Party: _____

Address: _____ City: _____ State: _____

Student(s): _____

For the 20__ school year, I will pay my student's tuition/fees by the payment option checked below. **If not previously enrolled with FACTS, you must go to the www.rcchristianacademy.org and click on the FACTS link to enroll.**

- OPTION 1** Full Tuition/Fees Payment due 07/01.
- OPTION 2** Two Equal Payments due 08/01 and 01/01.
- OPTION 3** Four Equal Payments due 08/01, 11/01, 02/01, and 5/01.
- OPTION 4** Monthly Payments through FACTS. 11 Months July – May or 10 Months Aug. – May

For monthly payments through FACTS, please choose from the following:

Payment Withdrawal Date: _____ 5TH
Payment Plan: _____ 10 Months _____ 11 Months _____ yearly
Activity/Graduation Fee: _____ 10 Months _____ 11 Months _____ Yearly

ALL YEARLY PAYMENTS ARE DUE INTO THE ROCK CREEK CHRISTIAN ACDEMY FINANCE OFFICE BY JULY 1. ALL FEES WILL BE INCLUDED ON YOUR FACTS AGREEMENT UNLESS OTHERWISE INDICATED ABOVE.

****FEES TO BE INCLUDED ON FACTS ARE EXTENDED TIME, TRANSPORTATION, ACTIVITY, AND GRADUATION FEE.**

RETURNING FAMILIES:

PLEASE COMPLETE A FACTS FORM ONLY IF THE FOLLOWING APPLIES:

1. YOU PAID YEARLY LAST YEAR AND ARE NOW PAYING MONTHLY
2. THE TUITION PAYER/RESPONSIBLE PARTY PERSON HAS CHANGED

Fee's charged by FACTS:

- 1) An annual fee of \$45 will be assessed to your account for using FACTS Tuition Management Company for the current school year.
- 2) Missed payment attempts will be charged a \$30 fee by FACTS.

ALL CHANGES MUST BE GIVEN TO THE FINANCE OFFICE 10 DAYS PRIOR TO YOUR WITHDRAWAL DATE.

My signature below signifies that I have read Rock Creek Christian Academy's policy regarding tuition and agree to abide by all the terms of this policy, and I agree to make tuition payments for the current school year according to one of the options above, as indicated by my selection.

Responsible Party Signature

Date

This form must be returned to the Rock Creek Christian Academy immediately upon completion.

This form is for use in collecting information to complete agreements/re-enrollments.